

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 1/26/05
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

x Sharlene Bryant
 x Cathy Bennett
 Cheryl McQueen
 Deborah Merrill
 Gary Imes
 x Joyce Sims
 x Paul Carr
 Rick Debell
 x Thelma Hayter
 Jeffrey Poole

Others:

x Tim Sullivan
 X Kellie Fessler
 x Sandy Flores
 x Myran Harris
 X Sara Parks
 x Mike Frost
 x Christie Harris

Attendees:

x Alamance-Caswell	x Onslow
Albemarle	x OPC
x Catawba	x Pathways
x Centerpoint	x Pitt
x Crossroads	Riverstone
x Cumberland	x Roanoke-Chowan
x Durham	x Rockingham
x Eastpointe	x Sandhills/Randolph
x Edgecombe-Nash	x SE Center
x Foothills	x SE Regional
x Guilford	x Smoky Mountain
X Johnston	x Tideland
x Lee-Harnett	x VGFW
x Mecklenburg	x Wake
x Neuse	x Western Highlands
x New River	x Wilson-Greene

Attendees:

Agenda:

Item No. Topics

1. **Division and EDS Review**
 - Upcoming checkwrites:** Feb 4, 11, 18
 - Tim Sullivan:** Update Medicaid issues
 - BugCentral Status**
 - Key CSRs**
 - Operations Support:** File Maintenance, Security, and Help Desk
 - Area Programs joining this week:**
2. **Area Programs**
 - Roll call
 - Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
 - Review Jan. 21st checkwrite results
 - Questions/comments about Upcoming checkwrites – Feb 4, 11, 18
 - Agenda items
 - Prior Approval Training Thursday February 3rd Umstead Auditorium
 - If 1-800-688-6696 is busy you can reach the IPRS Provider Service by calling the local number 919-816-4355.
 - We still need 5 Area Programs to call Horace Macon 919-816-3233 with their IP address. We need them for an ITS audit.
 - IPRS Questions or Concerns –
 - Tim Sullivan & Christie Harris – MMIS Updates
 - Medicaid Questions or Concerns
 - Updates to Roll Call?
 - Any other area program questions/comments?
 - DMH and/or EDS concluding remarks.

Next Meeting: February 2, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Review Jan 21st checkwrite:
2.	Upcoming Checkwrites: Feb 4, 11, 18 – no checkwrite this weekend
3.	Tim Sullivan - Update Medicaid issues – Regarding the January bulletin there was a statement about direct enrolled providers which had a typo that is being corrected and will be coming out soon.
4.	Bug Central Status: 5 bugs: 1 in customer review, 4 in process
5.	Key CSRs: The memo regarding changing the posted date to Monday is the highest priority. NCECS we left on until we send out notification to everyone. Hold off until Thelma sends out documentation, which she plans to do by Friday morning.
6.	Operations Support – File Maintenance, Security FM V26.4 Thelma is going to talk to Cheryl today about this. Thelma reviewed CPT codes and didn't find anything that needed to be added,

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
3.	Review Jan 21st checkwrite
4.	Questions/Comments about upcoming checkwrites: Feb 4, 11, 18

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

**Item
No. Topics**

5. **Agenda items**

Prior Approval Training Thursday **February 3rd** Umstead Auditorium. Documentation on the sessions will be sent out by Friday morning. Please print and bring with you to the training. Several of you have responded that you will be attending. If the rest of the LMEs would reply to email with number attending it would be appreciated.

If 1-800-688-6696 is busy you can reach the IPRS Provider Service by calling the local number 919-816-4355.

We still need the following Area Programs to call Horace Macon 919-816-3233 with their IP address. We need them for an ITS audit. Alamance-Caswell, Onslow, OPC, and Rockingham.

Q: Clay (Alamance-Caswell) – If we call Horace can we leave him a message with the IP address?

A: No – He needs the assessment document sent back to him.

6.

IPRS Questions or Concerns –

Q: Adrina (Mecklenburg) – Are there any issues with billing out of county consumers?

A: Send to Q & A and we will check on this for you.

Q: Jean (Roanoke Chowan) - Are all federal funds always drawn down first?

A: Yes, except SA

Q: Pam (Sandhills) – When does Rick want the rate spreadsheet back?

A: By the end of January.

Q: Pam (Sandhills) – State only services also refers to procedure codes with modifiers. I don't understand what state only means. Also, there was nothing mentioned about client specific rates.

A: I will take your concerns to Rick.

Q: Janean (Onslow) – When was this rate memo sent out?

A: Last Friday. Rick also sent them to all the finance officers.

Q: Was it sent via email?

A: Yes

Tim Sullivan/Christie Harris – MMIS Updates – Regarding the January bulletin there was a statement about direct enrolled providers which had a typo that is being corrected and will be coming out soon.

Q: Gina (Catawba) – We had a lot of denials due to 8511 and we haven't had these denials in the past. Any idea what happened?

A: The budget criteria change did not work correctly. We have a bug in process to fix by the next checkwrite. We will send out an alert once this has been fixed.

Q: (Centerpoint) – What is the effective date we can bill back to for H0036?

A: There is no effective date.

Q: Tommy (Sandhills) – Are rates still on target for 2/1/05?

A: Yes

Q: Tommy (Sandhills) - If direct enrolled providers get a provider number, could we bill for them?

A: Yes

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**Item
No.****Medicaid Questions or Concerns**

Q: Jody (Johnston) – Is case management code T1017 HE changing?

A: We will check on this.

Updates to Roll Call?

6.

Any other area program questions/comments:

7.

DMH and/or EDS Concluding Remarks:

8.

When sending PHI (protected health information) you need to make sure it is password protected.

H0036 TPL by pass for mental health related services has been added to the January bulletin on the IPRS website. It shows description of service and modifiers.

You can discontinue sending timely filing claims.

Q: (Roanoke Chowan) – Is there going to be a problem if we select “all” even if it’s just one IPRS claim?

A: No

Q: Cassandra (Rockingham) – On the 1/19/05 checkwrite we had some claims that were paid and then recouped. Any idea why this happened?

A: There were some claims that paid incorrectly that had the billing provider and attending provider the same. We recouped them. You can resubmit claims if you change the attending provider number.

This is a different problem.

Call provider services with examples of the ICN’s you’re referring to.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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AI#.

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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II1.

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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